

Our Privacy Pledge:

We are very concerned with protecting your privacy. While the law requires us to give you this disclosure, please understand that we have, and always will have respect the privacy of your health information.

There are several circumstances in which we may have to use or disclose your health information.

- We may have to disclose your health information to another health care provider or a hospital if it is necessary to refer you to them for a diagnosis, assessment, or treatment
- We may have to disclose your health information and billing records to another party if they are potentially responsible for the payment of your services.
- We may need to use your health information within our practice for quality control or other operational purposes.
- **We may need to use your personal information to remind you of your appointments, send you a birthday card, send you a thank you for your referrals, acknowledge your referral on an in-office referral board, send you a welcome to the office informational letter, invite you to participate in patient appreciation days, send you an office newsletter, or send you promotional information.**

We have a more complete notice that provides a detailed description of how your health information may be used or disclosed. You have the right to review that notice before you sign this consent form. We reserve the right to change our privacy practices as described in that notice. If we make a change to our privacy practices, we will notify you in writing when you come for treatment or by mail. Please feel free to call us at any time for a copy of our privacy notices.

Your Right to Limit Uses or Disclosures

You have the right to request that we do not disclose your health information to specific individuals, companies, or organizations. If you would like to place any restrictions on the use or disclosure of your health information, please let us know in writing. We are not required to agree to your restrictions. However, if we agree with your restrictions, the restriction is binding upon us.

Your Right to Revoke your Authorization

You may revoke your consent to us any time; however, your revocation must be in writing. We will not be able to honor your revocation request if we have already released your health information before we receive your request to revoke your authorization. If you were required to give your authorization as a condition of obtaining insurance, the insurance company may have a right to your health information if they decided to contest any of your claims.

I have read your consent policy and agree to its terms. I am also acknowledging that I have received a copy of this notice.

PRINT NAME: _____

PROVIDER REP.: _____

SIGNATURE: _____

SIGNATURE: _____

DATE: _____

DATE: _____